

Dances of Universal Peace International

Minutes - Board of Directors

Tuesday, November 22, 2016, 22.00 UTC

Board Members Present: Arjun Jorge Calero, Darvesha Victoria MacDonald (chair), Kabir Stuart McKinnon, Munir Peter Reynolds; Zarifah Spain, Maris Warrior; apologies: Andrew Rashid Hall

Staff Present: Edmund Aziz Dixon (Executive Director), Martha Bracken (Office Assistant)

*Toward the One,
the Perfection of Love, Harmony and Beauty, the Only Being;
United with all the Illuminated Souls who form the Embodiment of the Master,
the Spirit of Guidance.*

1. Minutes of the BoD meeting held September 27, 2016

Munir moved acceptance of the minutes, seconded by Kabir, approved unanimously.

2. 2016 Financial Reports YTD to end of October

were presented for information, with the following commentary:

- The accounts receivables figure was partly explained in relation to the Regional fees since received (UK fees, \$2184) or anticipated shortly (VDN, \$1080).
- the surplus in funds arises in part from reduced payroll costs (changes in staffing costs compared to last year) and donations received above budgeted levels.
- while a modest surplus is prudent, a review of staff salaries could be included in the forthcoming budget planning for 2017.
- it is assumed we will not need to draw on the prior year revenue for the fee support fund, as our net income remains above budget.
- A bequest is anticipated from the generosity of Rosina Horeth: this may be finalized in 2017.
- an analysis of the fee support for the year to date was presented:

	2015 fee support			2016 to Nov 21		
	leaders	amount	ave support	leaders	amount	ave support
NA	21	\$530	\$25	16	\$475	\$29.69
Latin America	5	\$150	\$30	3	\$108	\$36.00
W Europe	2 (UK)	\$60	\$30	2	\$72	\$36.00
	1 (VDN)	\$30	\$30			
E Europe	11	\$330	\$30	15	\$540	\$36.00
Russia	18	\$540	\$30	37	\$1,287	\$34.78
totals	58	\$1,640		73	\$2,482	\$34.00

The increase in fee support in 2016 may be explained in part by increasing take-up of the support, particularly in Russia, and in part by the increase in fees to be supported (now \$36.) It was noted in discussion that our policy is to grant fee support on application, not automatically to dance leaders in specific countries.

Dances of Universal Peace International

Statement of Financial Position

As of October 31, 2016

	Oct 31, 16
ASSETS	
Current Assets	
Checking/Savings	
Key Bank checking	15,391.64
Key Bank Money Market	550.37
UrbanPartnershipBank MoneyMarkt	22,262.41
Total Checking/Savings	<u>38,204.42</u>
Accounts Receivable	
Accounts Receivable	9,576.00
Total Accounts Receivable	<u>9,576.00</u>
Other Current Assets	
Inventory	
Inventory	971.24
Total Other Current Assets	<u>971.24</u>
Total Current Assets	<u>48,751.66</u>
TOTAL ASSETS	<u>48,751.66</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	112.63
Sales Tax Payable	-29.41
Total Other Current Liabilities	<u>83.22</u>
Total Current Liabilities	<u>83.22</u>
Total Liabilities	<u>83.22</u>
Equity	
Fund Balances	
Prior Years Unrestricted Funds	41,028.81
Total Fund Balances	<u>41,028.81</u>
Unrestricted Net Assets	485.76
Net Income	7,153.87
Total Equity	<u>48,668.44</u>
TOTAL LIABILITIES & EQUITY	<u>48,751.66</u>

3:33 PM	Dances of Universal Peace International			
01/11/17	Statement of Financial Position			
Accrual Basis	As of December 31, 2016			
	Dec 31, 2016	Dec 31, 2015	\$ change	% change
ASSETS				
Current Assets				
Checking/Savings				
Key Bank checking	23,439.05	19,791.51	3,647.54	18.4%
Key Bank Money Market	550.41	550.14	0.27	0.0%
UrbanPartnershipBank MoneyMarket	22,269.73	22,225.23	44.50	0.2%
Total Checking/Savings	46,259.19	42,566.88	3,692.31	8.7%
Other Current Assets: Inventory	971.24	971.24	971.24	0.0%
Total Current Assets	47,230.43	43,538.12	3,692.31	8.5%
TOTAL ASSETS	47,230.43	43,538.12	3,692.31	8.5%
LIABILITIES & EQUITY				
Current Liabilities				
Payroll Liabilities	279.77	2,055.96	-1,776.19	-86.4%
Sales Tax Payable	-29.41	-12.41	-17.00	137.0%
Total Current Liabilities	250.36	2,043.55	-1,793.19	-87.7%
Total Liabilities	250.36	2,043.55	-1,793.19	-87.7%
Equity				
Fund Balances				
Prior Years Unrestricted Funds	41,028.81	41,028.81	0.00	0.0%
Total Fund Balances	41,028.81	41,028.81	0.00	0.0%
Unrestricted Net Assets	465.76	500.00	-34.24	-6.8%
Net Income	5,485.50	-34.24	5,519.74	-16120.7%
Total Equity	46,980.07	41,494.57	5,485.50	13.2%
TOTAL LIABILITIES & EQUITY	47,230.43	43,538.12	3,692.31	8.5%

3. Executive Director's report

I am adding to Facebook articles from the most recent newsletter. I am seeking translation into Russian for the next newsletter.

I am working with Bruce to get a prompt on My Info for mobile phone numbers and an opt-out if people do not wish to give their mobile phone numbers.

So far, we know of 27 mobile phone numbers, though many North American numbers which we hold may be mobile numbers.

Appeal donations:

We received an anonymous donation of \$2000 in May. Our recent request for donations to the fee support fund has resulted in donations totaling \$470 from 5 individuals.

I attended the Jamiat Khas at The Abode, NY in early November, and this was very useful as an opportunity to dance with leaders from North America, Ecuador and elsewhere, and a delight to meet Munir and Kabir for the first time. It was helpful to be able to work on plans for engagement with Russian dance leaders, with the help of Abraham and Halima Sussman and Aliela Gorzaltchik.

We have put a link on the website for youth, and Arjun is helping with engagement with young dance leaders.

On the website, I am working to update the contact list for each country, complete some missing colorization, and extend Dutch and Portuguese translations.

Looking ahead, I want to work country by country to understand the current dance activity and number of leaders in each area.

Noted in discussion:

- news items should appear in the newsletter before being posted to Facebook
- it may not be possible to identify in Latin America which phone numbers are mobile phone numbers: Aziz will explore this with Arjun.

3. Guidance Council report

Guidance Council met in person at the Jamiat Khas in November. They were interested to know the impact of the updated Leader Guidelines in terms of spiritual deepening in dance leading. It is not easy to assess this except face to face, but the general sense is that this is occurring.

The role of mentors in the transmission and inspiring leaders to join the Leaders Guild was emphasised, and this is very apparent in Latin America.

We received feedback that Sufi Ruhaniat International appreciated the spread of languages in which DUP IN operates.

5. Goals and activities

The Board was invited to review the [goals and activities for 2016](#) in light of progress reported to the Board, as the basis for identifying goals and activities for 2017. Noted in discussion:

- increase the number of dance write-ups in more of the languages we support eg we know of more dances in Russian and German, we should seek others.
- continue to seek translation of the Foundation Manual into German
- obtain feedback at camps on our activities, priorities and plans again, as we did a few years ago, set up a round of presentations by BoD members at camps to share with

leaders what DUP IN is doing (activities, priorities, plans) and receive as well their feedback and suggestions.

- communication: consider focus groups to understand how we can best communicate across our dance leader family. This may involve waiting with the next general newsletter, and focusing initially on a Russian language newsletter which better explains what is on offer and how DUP IN supports the transmission of the dances.
- we could consider further teleconferences for mentors and leaders
- the recent advanced leader training led by Darvesha and Munir indicated that leaders are hungry for spiritual deepening in dance leading. Munir could consider writing a piece on the training.

6. Dates of future BoD meetings (2017):

The following dates for Board meetings and the Annual meeting were agreed, with the Admin Committee meeting the week before the Board meeting. Board meeting dates are in bold below.

Admin Committee Jan 31 for **BOD meeting on Feb 7**

Admin Committee April 21 for **BOD meeting and Annual meeting May 2**

ADCOM June 6 for **BoD June 13**

Admin Committee Sept 19 for **BoD Sept 26**

Admin Committee Nov 14 for **BoD Nov 21**

We also agreed that the meetings will start two hours earlier than at present, starting at 20.00 UTC.

7. Any other business

We discussed a proposal from Arjun for a Global Dance day for peace, maybe in October. We may not decide that DUP IN will sponsor this, although we could advertise this; it was agreed to keep this suggestion open for the next meeting. We felt this was best offered/facilitated by Arjun as an individual, rather than sponsored by our BoD, but we left open the question that was raised about how we can find ways to keep rapport flowing between leaders and the organisation.

The meeting closed at 23.15 UTC.